



February 23, 2015 - May 17, 2015

Monday/Wednesday 8:15am - 10:00am				Tuesday/Thursday 8:15am - 10:00am			
Number	Title	Room	Instructor	Number	Title	Room	Instructor
ENG109	Principles of Speech	500	L. Tsui	BUS107	Business Law I	504	C. Volk
JR214	Machine Shorthand VIII (225 WPM) - FULL	230	T. Hovick-Thom	BUS200*	Principles of Marketing	501	B. White
MAT110*	Business Mathematics	504	E. Luft	ENG116	Composition	206A	S. Bortolotti
RR370	Realtime Reporting Machine Shorthand VII (200 WP	230	T. Hovick-Thom	JR217	Question and Answer (225 WPM) - FULL	230	T. Hovick-Thom
RR380	Realtime Reporting Machine Shorthand VIII (225 WP	230	T. Hovick-Thom	MAT001	Fundamentals of Mathematics	505	S. Leigh
				RR420	Realtime Reporting Question and Answer (200 WPM)	230	T. Hovick-Thom
				RR445	Realtime Reporting Question and Answer (225 WPM)	230	T. Hovick-Thom
Wednesday 8:15am - 11:45am				Tuesday/Thursday 10:05am - 11:50am			
HI235*	Classification and Indexing Systems II	305	L. Grebner	ACC100*	Modern Office Accounting	501	L. Dailey
				BUS340*	Organizational Theory	504	M. O'Brien
Monday/Wednesday 10:05am - 11:50am				BUS405*	Professional Selling	505	B. White
BUS201*	Professional Development	206A	J. Greenan	CIS210*	Visual Communication	130	V. Ackerman
BUS315	Business Ethics	501	B. Young	ENG010	Basic English Skills	208	S. Bortolotti
CIS114*	Computer Usage and Software Applications	130	M. Uskova	RR114	Theory of Machine Shorthand I	224	T. Ozuna
ENG111	Business Communications	126	B. White	RR360	Realtime Reporting Question and Answer (180 WPM)	230	T. Hovick-Thom
ENG117	Advanced Composition	128	S. Bortolotti				
PSY140	Introduction to Psychology	208	J. Curless	Tuesday/Thursday 12:30pm - 2:15pm			
RR310	Realtime Reporting Machine Shorthand V (160 WPM	230	T. Hovick-Thom	ACC101*	Financial Accounting I	501	L. Dailey
RR355	Realtime Reporting Machine Shorthand VI (180 WPM	230	T. Hovick-Thom	ACC105*	Financial Accounting II	505	J. Stokes
				AP112*	Office Skills	130	D. Greer
Monday/Wednesday 12:30pm - 2:15pm				BUS106*	Introduction to Business	500	M. O'Brien
BUS310	Quantitative Analysis (Advanced Statistics)	500	A. Paredes	ECO144	Introduction to Macroeconomics	504	A. Paredes
HUM110	Human Potential	208	J. Curless	RR220	Realtime Reporting Machine Shorthand I (60/80 WPM	230	T. Hovick-Thom
MAT140*	College Algebra	505	E. Luft	RR240	Realtime Reporting Machine Shorthand II (100 WPM)	230	T. Hovick-Thom
RR280	Realtime Reporting Machine Shorthand IV (140 WPM	230	T. Hovick-Thom				
				Monday 12:30pm - 4:00pm			
AH125	Basic Principles of Medical Assisting	202B	A. Schappaugh	Tuesday 12:30pm - 4:00pm			
HI161*	Computers in Health Information	206A	C. Fremaux	HI100	Medical Terminology for Health Information	305	E. Mangan
				HI220*	Health Information Law and Ethics	208	C. Fremaux
Wednesday 12:30pm - 4:00pm				Thursday 12:30pm - 4:00pm			
AH160	Medical Office Procedures II	206A	G. Piscaglia	AH145	Clinical Procedures I	202B	A. Schappaugh
HI260*	Alternate Healthcare Settings	501	C. Fremaux	HI210*	Pathopharmacology	208	M. Markley

\* Indicates that this class meets in more than one time slot



February 23, 2015 - May 17, 2015

Important Dates to Remember

Last day to add a class: Tuesday, March 3, 2015  
 Last day to drop a class without academic penalty: Tuesday, March 3, 2015

Monday Evening 6:00pm - 9:30pm				Tuesday Evening 6:00pm - 9:30pm			
Number	Title	Room	Instructor	Number	Title	Room	Instructor
ACC100	Modern Office Accounting	305	M. Stone	ACC101	Financial Accounting I	305	M. Stone
BUS201*	Professional Development	130	J. Reyling	ACC105	Financial Accounting II	306	L. Dailey
BUS245	Customer Satisfaction Strategies	501	M. O'Brien	ACC300	Managerial Cost Accounting I	230	J. Stokes
CIS114*	Computer Usage and Software Applications - FULL	206A	K. Heinrich	ACC323*	Intermediate Accounting III	224	R. Rachowicz
CIS285*	Trends in Information Technology	128	D. Orwig	AH205	Clinical Procedures III	202B	M. Markley
HI250*	Management for Health Information	500	C. Fremaux	BUS232	Business Statistics	500	E. Luft
HUM130	World Religions	504	C. Hoke	CHE106	Introduction to Chemistry	503	A. Paredes
MGT370*	Quality Management	505	C. Gehrig	CIS118*	Database Applications	128	D. Orwig
SOC100*	Introduction to Sociology	208	J. Curless	CIS120*	Web Design	126	M. Webb
				CIS308*	Advanced Database Management Systems	130	M. Washington
				HI230*	Principles of Health Information II	202C	J. Matthews
				HSM410*	Principles and Practices of Alternative and Complem	208	B. Gossett
				HUM110	Human Potential	501	J. DeWitt
				LEG104	Wills, Trusts, and Estate Administration	505	S. Michalec
				MGT350	Human Resource Management	504	B. Young
Wednesday Evening 6:00pm - 9:30pm				Thursday Evening 6:00pm - 9:30pm			
AH140	Medical Office Procedures I	202B	G. Piscaglia	ACC213*	Managerial Accounting	208	J. Stokes
AH165	Clinical Procedures II	202C	M. Markley	BUS108	Business Law II	306	C. Volk
BUS350*	Professional Advancement	224	J. Reyling	BUS204	Principles of Management	500	G. Martin
CIS111*	Personal Computer Hardware	126	B. Blake	BUS340	Organizational Theory	305	B. Young
CIS116*	Spreadsheet Applications	130	P. Kerby	CIS112*	Essentials of Information Technology	126	M. Washington
CIS315	Windows Active Directory	230	B. Hughes	CIS119*	Managing Projects	130	P. Kerby
ECO145	Introduction to Microeconomics	500	A. Paredes	CIS155*	Java Programming	128	M. Webb
ENG116	Composition	128	S. Bortolotti	FA120	Music Appreciation	224	J. Rimington
HI215*	Classification and Indexing Systems I	208	C. Fremaux	HI275*	Classification and Indexing Systems III	206A	C. Fremaux
LEG203	Discovery and Investigation	501	M. Cannon	HSM400*	Healthcare Law and Ethics	501	C. Gehrig
LSJ101*	Introduction to Criminal Justice	504	N. Burdick	KEY011*	Keyboarding Speed and Accuracy Improvement I	206	J. Thompson
MAT001*	Fundamentals of Mathematics	306	E. Luft	KEY021*	Keyboarding Speed and Accuracy Improvement II		J. Thompson
MGT400	Project Management in Business	206A	B. Young	KEY109*	Keyboarding Applications	206	J. Thompson
				LEG116	Legal Research I	230	A. Miller
				MAT038*	Intermediate Algebra	504	E. Luft
				MAT110	Business Mathematics	202B	S. Leigh
				MGT360*	Operations Management	505	C. Sandifar
Saturday 8:15am - 11:45am							
BIO110*	Anatomy and Physiology I	500	V. Dasari				
CHE107	Introduction to Chemistry Laboratory	503	A. Paredes				

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**eLearning with an On-campus Component (Joule)**

Number	Title	Instructor	Number	Title	Instructor
BUS390	Business Strategies and Policies	B. Young	HI190	Medical Coding Specialist Professional Practice Experience	L. Grebner
BUS395	Business Research Project	J. Bullock	HI290	Health Information Professional Practice Experience	L. Grebner
BUS495	Business Administration Internship	J. Bullock			

**eLearning (Joule)**

ACC215	Tax Accounting I	K. McElhiney	FIN200	Principles of Finance	J. Gladfelter
ACC300	Managerial Cost Accounting I	R. Rachowicz	GEO142	Environmental Issues (Lab)	A. Paredes
ACC315	Tax Accounting II	K. McElhiney	HI140	Principles of Health Information I	
ACC321	Intermediate Accounting I	J. Stokes	HSM200	Billing and Reimbursement	G. Piscaglia
ACC405	Auditing I	J. Stokes	HSM308	Principles in Healthcare Management	A. Schappaugh
ACC409	Controllership	R. Rachowicz	HSM310	Principles of Community Health	B. Gossett
AH110	Medical Terminology	M. Markley	HSM341	Management of Health Services II	W. Holly
AH120	Human Anatomy and Disease	M. Markley	HSM360	Transcultural Healthcare	M. Markley
AH121	Human Anatomy and Disease for Realtime Reporters	M. Markley	HSM375	Healthcare Sociology	C. Gehrig
BUS107	Business Law I	M. Wiltse	HSM420	Healthcare Marketing	W. Holly
BUS108	Business Law II	M. Wiltse	HSM440	Current Issues and Health Service Management Capstone	W. Holly
BUS204	Principles of Management	D. McAvoy	HUM110	Human Potential	J. Curless
BUS232	Business Statistics	J. Gladfelter	LEG100	Introduction to Law	M. Wiltse
BUS300	Advanced Business Communications	D. McAvoy	LSJ331	Workers' Rights and Human Rights	B. Tuxhorn
BUS310	Quantitative Analysis (Advanced Statistics)	J. Gladfelter	LSJ361	Public Administration	W. Holly
BUS370	International Business - FULL	D. McAvoy	MGT350	Human Resource Management	D. McAvoy
CIS114	Computer Usage and Software Applications	V. Ackerman	MGT375	Leadership and Motivation	D. McAvoy
CIS116	Spreadsheet Applications	V. Ackerman	PSC110	Introduction to American Government	Z. Brown
CIS122	Communication & Time Management Applications	V. Ackerman	RR114	Theory of Machine Shorthand I	T. Ozuna
CIS338	Database Management II: Security and Auditing	M. Uskova	RR116	Theory of Machine Shorthand III	T. Ozuna
CIS350	Information Technology	M. Uskova	RR312	Judicial Reporting Practicum	T. Ozuna
ECO144	Introduction to Macroeconomics	J. Gladfelter	RR320	Internet Research Techniques for Realtime Reporters	Z. Brown
ECO342	Economics of Globalization	J. Gladfelter	SOC200	Marriage and Family	B. Tuxhorn
ENG117	Advanced Composition	S. Bortolotti	SOC300	Social Psychology	J. Curless
ENG120	Interpersonal Communications	S. Breymeier			

**eLearning (Desire2Learn)**

JR214	Machine Shorthand VIII (225 WPM)	K. Siska	RR370	Realtime Reporting Machine Shorthand VII (200 WPM)	K. Siska
RR310	Realtime Reporting Machine Shorthand V (160 WPM)	T. Hovick-Thom	RR380	Realtime Reporting Machine Shorthand VIII (225 WPM)	K. Siska
RR355	Realtime Reporting Machine Shorthand VI (180 WPM)	K. Siska	RR420	Realtime Reporting Question and Answer (200 WPM)	T. Hovick-Thom
RR360	Realtime Reporting Question and Answer (180 WPM)	T. Hovick-Thom	RR445	Realtime Reporting Question and Answer (225 WPM)	K. Siska

**On-campus with an eLearning Component (Joule)**

CIS114*	Computer Usage and Software Applications	M. Uskova	CIS118*	Database Applications	D. Orwig
CIS114*	Computer Usage and Software Applications - FULL	K. Heinrich	CIS120*	Web Design	M. Webb
CIS116*	Spreadsheet Applications	P. Kerby			

**Flex Learning (Joule)**

ACC100*	Modern Office Accounting	L. Dailey	HI210*	Pathopharmacology	M. Markley
ACC101*	Financial Accounting I	L. Dailey	HI215*	Classification and Indexing Systems I	C. Fremaux
ACC105*	Financial Accounting II	J. Stokes	HI220*	Health Information Law and Ethics	C. Fremaux
ACC213*	Managerial Accounting	J. Stokes	HI230*	Principles of Health Information II	J. Matthews
ACC323*	Intermediate Accounting III	R. Rachowicz	HI235*	Classification and Indexing Systems II	L. Grebner
AP112*	Office Skills	D. Greer	HI250*	Management for Health Information	C. Fremaux
BIO110*	Anatomy and Physiology I	V. Dasari	HI260*	Alternate Healthcare Settings	C. Fremaux
BUS106*	Introduction to Business	M. O'Brien	HI275*	Classification and Indexing Systems III	C. Fremaux
BUS200*	Principles of Marketing	B. White	HSM400*	Healthcare Law and Ethics	C. Gehrig
BUS201*	Professional Development	J. Greenan	HSM410*	Principles and Practices of Alternative and Complementary H	B. Gossett
BUS201*	Professional Development	J. Reyling	KEY011*	Keyboarding Speed and Accuracy Improvement I	J. Thompson
BUS340*	Organizational Theory	M. O'Brien	KEY021*	Keyboarding Speed and Accuracy Improvement II	J. Thompson
BUS350*	Professional Advancement	J. Reyling	KEY109*	Keyboarding Applications	J. Thompson
BUS405*	Professional Selling	B. White	LSJ101*	Introduction to Criminal Justice	N. Burdick
CIS111*	Personal Computer Hardware	B. Blake	MAT001*	Fundamentals of Mathematics	E. Luft
CIS112*	Essentials of Information Technology	M. Washington	MAT038*	Intermediate Algebra	E. Luft
CIS119*	Managing Projects	P. Kerby	MAT110*	Business Mathematics	E. Luft
CIS155*	Java Programming	M. Webb	MAT140*	College Algebra	E. Luft
CIS210*	Visual Communication	V. Ackerman	MGT360*	Operations Management	C. Sandifar
CIS285*	Trends in Information Technology	D. Orwig	MGT370*	Quality Management	C. Gehrig
CIS308*	Advanced Database Management Systems	M. Washington	SOC100*	Introduction to Sociology	J. Curless
HI161*	Computers in Health Information	C. Fremaux			

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